

NOTICE OF MEETING

MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE

Monday, 16th August, 2021, 7.30 pm - Transmitter Hall, Alexandra Palace Way, Wood Green, London N22

Statutory Advisory Committee Members:

Councillors Patrick Berryman, James Chiriyankandath, Josh Dixon, Scott Emery, Emine Ibrahim, Khaled Moyeed, Viv Ross, and Elin Weston.

Jane Hutchinson (Alexandra Residents' Association), Ken Ranson (Bounds Green and District Residents' Association), John Crompton (Muswell Hill and Fortis Green Residents' Association), Kevin Stanfield (Palace Gates Residents' Association), Elizabeth Richardson (Palace View Residents' Association), David Frith (The Rookfield Association), Jason Beazley (Chair, Three Avenues Residents' Association), and Jim Jenks (Vice-Chair, Warner Estate Residents' Association).

1. ELECTION OF THE CHAIR FOR THE 2021-2022 MUNICIPAL YEAR

The clerk will ask members of the Advisory Committee for any nominations. These nominations must be seconded by another member of the Advisory Committee. If more than one nomination is received, then a vote will be taken.

2. ELECTION OF THE VICE-CHAIR FOR THE 2021-2022 MUNICIPAL YEAR

The clerk will ask members of the Advisory Committee for any nominations. These nominations must be seconded by another member of the Advisory Committee. If more than one nomination is received, then a vote will be taken.

3. FILMING AT MEETINGS

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the 'meeting room', you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

4. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

5. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

6. URGENT BUSINESS

The Chair will consider the admission of any late items of Urgent Business. (Late items will be considered under the agenda item where they appear. New items will be dealt with under item 12 below).

7. MEMBERSHIP 2021-22

To confirm the membership of the Statutory Advisory Committee for 2021-22, as nominated by local residents' associations.

8. MINUTES (PAGES 1 - 24)

- (i) To approve the minutes of the Statutory Advisory Committee held on 15 March 2021 as a correct record.
- (ii) To note the draft minutes of the Joint Meeting of the Statutory Advisory and Consultative Committees held on 15 March 2021.
- (iii) To note the draft minutes of the Alexandra Palace and Park Board meeting held on 29 March 2021.
- (iv) To note the draft minutes of the Alexandra Palace and Park Panel meetings held on 15 March 2021 and 7 June 2021.

9. CHIEF EXECUTIVE OFFICER (CEO) UPDATE (PAGES 25 - 34)

To receive an update from the Chief Executive Officer (CEO).

10. NON-VOTING BOARD MEMBERS FEEDBACK

11. ITEMS RAISED BY INTERESTED GROUPS

12. NEW ITEMS OF URGENT BUSINESS

To consider any items of urgent business as identified at item 6.

13. DATES OF FUTURE MEETINGS

To note the dates of future meetings:

4 October 2021

30 November 2021

9 March 2022

Fiona Rae
Tel – 020 8489 3541
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Fiona Alderman
Head of Legal & Governance (Monitoring Officer)
River Park House, 225 High Road, Wood Green, N22 8HQ

Friday, 06 August 2021

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MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE MEETING HELD ON MONDAY, 15TH MARCH, 2021, 7.30 - 9.00 PM

PRESENT:

Statutory Advisory Committee Members:

Councillors Patrick Berryman, James Chiriyankandath, Josh Dixon, Scott Emery, and Elin Weston.

John Crompton (Muswell Hill and Fortis Green Residents' Association), Kevin Stanfield (Palace Gates Residents' Association), Elizabeth Richardson (Palace View Residents' Association), David Frith (The Rookfield Association), Jason Beazley (Chair, Three Avenues Residents' Association), and Jim Jenks (Vice-Chair, in the Chair, Warner Estate Residents' Association).

1. FILMING AT MEETINGS

The Chair referred to the notice of filming at meetings and this information was noted.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Lucia das Neves and Councillor Khaled Moyeed (due to a conflicting meeting).

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. URGENT BUSINESS

There was no urgent business.

5. MINUTES

RESOLVED

1. To approve the minutes of the Statutory Advisory Committee meeting held on 5 November 2020.
2. To note the draft minutes of the Joint Meeting of the Statutory Advisory and Consultative Committees held on 5 November 2020 as a correct record.

3. To note the draft minutes of the Alexandra Palace and Park Board meeting held on 14 December 2020 and 26 January 2021.

6. CHIEF EXECUTIVE OFFICER (CEO) UPDATE

Louise Stewart, Chief Executive Officer, introduced the report which provided a general update on matters relating to Alexandra Park and Palace. The report was presented and discussed and was set out in full in the minutes of the Joint Meeting of the Alexandra Park and Palace Advisory Committee and Alexandra Palace and Park Consultative Committee. The Advisory Committee had no further comments on the item and endorsed the comments made at the joint meeting.

RESOLVED

To note the report.

7. TRAFFIC ENFORCEMENT ON ALEXANDRA PALACE WAY

The Chief Executive noted that the traffic enforcement proposals had been informally circulated in advance of the meeting. The report was presented and discussed and was set out in full in the minutes of the Joint Meeting of the Alexandra Park and Palace Advisory Committee and Alexandra Palace and Park Consultative Committee. The Advisory Committee had no further comments on the item and endorsed the comments made at the joint meeting.

RESOLVED

To note the report.

8. PARK LICENCE VARIATION

The Chief Executive introduced the item which sought to consult on proposed variations to the park licence. The report was presented and discussed and was set out in full in the minutes of the Joint Meeting of the Alexandra Park and Palace Advisory Committee and Alexandra Palace and Park Consultative Committee.

In addition to the discussion at the joint meeting, the Advisory Committee highlighted that it was important for the Trust to ensure a balance between the need to generate income and protecting the park and local residents. It was considered that local residents should be provided with additional information before the licence application was submitted and considered by the Licensing Sub-Committee. Some members also suggested that the Board should consider having the proposed licence for a trial period before it was permanently confirmed.

RESOLVED

1. To note the report.

2. To endorse the comments made by the Joint Statutory Advisory Committee and Consultative Committee and to advise the Alexandra Park and Palace Board to ensure it takes the comments into account when considering the park licence variation recommendations.
3. To advise the Alexandra Park and Palace Board to ensure that local residents were provided more detailed information about the proposed events before submitting the licence variation application.
4. To ensure there was a balance between protecting the park and local residents from the impact of outdoor events and the need to generate income for the Trust.
5. To suggest that the Alexandra Park and Palace Board considered a trial period under the new licence.

9. APPLICATIONS FOR PLANNING, LISTED BUILDING, AND ADVERTISEMENT CONSENTS

The Chief Executive introduced the item which sought to consult on proposals for upgrading external signage in the Park and on Alexandra Palace Way, additional improvements to the outdoor beer garden, an outdoor toilet in the Old Deer Enclosure, and external space frames redecoration. The report was presented and discussed and was set out in full in the minutes of the Joint Meeting of the Alexandra Park and Palace Advisory Committee and Alexandra Palace and Park Consultative Committee. The Advisory Committee had no further comments on the item and endorsed the comments made at the joint meeting.

RESOLVED

To note the report.

10. NON-VOTING BOARD MEMBERS FEEDBACK

There was no feedback from non-voting Board members.

11. ITEMS RAISED BY INTERESTED GROUPS

There were no additional items raised by interested groups.

12. NEW ITEMS OF URGENT BUSINESS

There were no new items of urgent business.

13. DATES OF FUTURE MEETINGS

To note that the dates of future meetings would be confirmed at the Council meeting in May 2021.

CHAIR:

Signed by Chair

Date

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE HELD ON MONDAY, 15TH MARCH, 2021, 7.30 - 9.00 PM

PRESENT:

Statutory Advisory Committee Members:

Councillors Patrick Berryman, James Chiriyankandath, Josh Dixon, Scott Emery, and Elin Weston.

John Crompton (Muswell Hill and Fortis Green Residents' Association), Kevin Stanfield (Palace Gates Residents' Association), Elizabeth Richardson (Palace View Residents' Association), David Frith (The Rookfield Association), Jason Beazley (Chair, Three Avenues Residents' Association), and Jim Jenks (Vice-Chair, Warner Estate Residents' Association).

Consultative Committee Members:

Councillor Mike Hakata (Chair), Councillor Elin Weston (Vice-Chair), and Councillors Dana Carlin, Eldridge Culverwell, Nick da Costa (from item 9), and Bob Hare.

John Wilkinson (Alexandra Palace Allotments Association), Jacob O'Callaghan (Alexandra Park and Palace Conservation Area Advisory Committee), Gordon Hutchinson (Friends of Alexandra Park), Nigel Willmott (Friends of the Alexandra Palace Theatre), Duncan Neill (Muswell Hill and Fortis Green Association), Jason Beazley (Three Avenues Residents' Association), and Richard Hudson (Warner Estate Residents' Association)

1. ELECTION OF A CHAIR FOR THE MEETING

RESOLVED

To elect Jim Jenks as the Chair for the meeting.

2. FILMING AT MEETINGS

The Chair referred to the notice of filming at meetings and this information was noted.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Statutory Advisory Committee – Councillor Lucia das Neves and Councillor Khaled Moyeed (due to a conflicting meeting).

Consultative Committee – apologies for lateness were received from Cllr Nick Da Costa.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. URGENT BUSINESS

There was no urgent business.

6. MINUTES

RESOLVED

1. To approve the minutes of the Joint Meeting of the Statutory Advisory and Consultative Committees held on 5 November 2020 as a correct record.
2. To note the draft minutes of the Statutory Advisory Committee meeting held on 5 November 2020.
3. To note the draft minutes of the Alexandra Palace and Park Board meeting held on 14 December 2020 and 26 January 2021.

7. CHIEF EXECUTIVE OFFICER (CEO) UPDATE

Louise Stewart, Chief Executive Officer, introduced the report which provided a general update on matters relating to Alexandra Park and Palace. It was noted that the Trust and Trading Subsidiary would face continued financial challenges from the Covid-19 pandemic for several years. It was added that there would be continued fundraising and that two crowdfunding projects were currently in progress. It was also explained that car park charging had been expected to be implemented in April but was now expected to be implemented by the end of June; the donate to park scheme would remain in place until charging was active.

It was enquired whether there had been any developments in relation to Alexandra Park Railway Bridge near Dukes Avenue. The Chief Executive noted that there was no further information at present. It was explained that there were several bridges involved in the Department for Transport's proposals and that a number of challenges had been made by special interest groups around the country.

It was noted that there had been several lightings of the Mast, as set out in section 9.2 of the report, and it was enquired whether the Mast could be lit up in green in honour of Grenfell Tower. The Chief Executive noted that this had been done previously and that requests to light the mast could be made through the application process; Natalie Layton, Executive Assistant and Charity Secretary, could be contacted for further details.

RESOLVED

To note the report.

8. TRAFFIC ENFORCEMENT ON ALEXANDRA PALACE WAY

The Chief Executive noted that the traffic enforcement proposals had been informally circulated in advance of the meeting. She thanked the Statutory Advisory Committee and Consultative Committee groups that had responded and noted that the comments received had been supportive. The Chief Executive also thanked the Police for their support in dealing with this issue, particularly when their own resources had been stretched.

One member noted that the Trustees could enforce the Park and Palace bylaws, instead of the traffic enforcement proposals, and they felt that this would be a cheaper and better method; they added that they would be writing to the Council's Head of Legal in relation to this issue. The Chief Executive stated that all options had been considered and that the current proposals would not have been chosen if there was a cheaper, more effective option. It was explained that the bylaws were difficult to enforce and the fines were limited to £50. In addition, it was noted that the bylaws would require a similar approach in relation to the use of enforcement officers due to the nature of the individuals who were wilfully obstructing the highway.

RESOLVED

To note the report.

9. PARK LICENCE VARIATION

The Chief Executive introduced the item which sought to consult on proposed variations to the park licence. It was explained that the variation was not intended to increase the number of large scale events that were already permitted but aimed to bring smaller events under the same framework to ensure consistency. It was noted that it was proposed to increase the number of events at a slightly higher sound level but that the maximum permitted sound level was not being increased.

A member stated that some residents from Springfield Avenue were concerned about noise issues; it was enquired whether this had been considered and whether more could be done. The Chief Executive stated that she was not aware of any outstanding noise issues in 2019. It was explained that all events with amplified sound had independent noise monitors on site and, if a call was received about noise, they would visit the address(es) to check the sound levels and, if the noise level had been breached, would instruct the sound engineers to reduce the levels. It was noted that there was one incident where a specialist attended an address and made a recording but the resident did not see this; the Chief Executive could not recall whether this was an address on Springfield Avenue. The Chief Executive added that the concerns of local residents were understood but highlighted that the licence variation was not seeking to increase the existing number of large scale events. It was noted that there

would be a maximum noise level of 65-70 decibels for a few, additional, small scale events and that not all events would have amplified sound.

Gordon Hutchinson, Friends of Alexandra Park, noted that there had been 50 responses to the licence proposals from the Friends. These recognised the need for the Trust to generate income but highlighted the importance of finding a balance between income and the protection of the park. There was also a general consensus that the inclusion of Pitch & Putt Golf Course in the licence was reasonable but there were concerns about how much this facility would be closed for corporate events. It was added that the Friends welcomed the introduction of small events with up to 600 attendees but objected to the proposal for an unlimited number of these events, which would include corporate events. It was considered that this would result in disturbances to park users and wildlife and it was suggested that some 'no go' areas should be agreed to protect certain areas of the park. It was added that a recovery period was required between events, particularly given the intensive usage of the park during the Covid-19 pandemic, and it was suggested that some quiet days should be programmed where there would be no vehicles or construction. It was also proposed that the number of small event days should be amended to 40 per year with an impact assessment undertaken after one year.

It was noted that some of the responses from the Friends expressed concerns about increased noise levels and about moving events to the Pavilion Car Park which was closer to residential housing. It was also noted that there would be an increased catering offer which included alcohol and there were concerns that this would encourage late night drinking and anti-social behaviour which had been an issue in the summer of 2020. It was explained that the Friends would object more strongly to the provision of alcohol without any increase to the provision of proper toilets; it was stated that there was often a need to remove human waste from the woodland within the park. It was suggested that the provision of toilets should be a condition of the increased catering and sale of alcohol offer and that litter clearance needed to be in operation beyond the opening hours of any catering businesses.

The Chief Executive noted that a cap of 40 small event days could be used very quickly; for example, it could be reached by a run of theatre performances within a few weeks. It was explained that the reason for seeking an unlimited number of events in the licensing application was to provide varied options and some adaptability. The Chief Executive noted that a responsible approach would be taken and it was hoped that the track record for the approach since the park licence had been granted would give confidence and reassurance to the local community and the Friends. It was added that there would be rest days and that smaller events did not involve as much disturbance in terms of installation or removal. It was also noted that the Trust was working to install discrete infrastructure for events which, over time, could remove the need for generators and reduce emissions; it was possible that some infrastructure would be funded through the £1.7 million Adapt and Recover Culture Recovery Fund.

It was noted that there were five million visits to the park last year but that there had been little or no income to the Charity from these visits; it was explained that the proposed food and drink offer would generate some income. It was also noted that the catering units were not mass volume alcohol outlets and there would be a variety of food and drink options. The Chief Executive added that the Trust wanted to provide

more toilet facilities but that any permanent facilities would cost tens of thousands of pounds; it was added that the team was looking into the provision of temporary facilities. The suggestion to include litter collection after the catering units had closed was noted and would be considered further. It was confirmed that the food and drink outlets might also be considered in the future but that this would depend on the monitoring of the current proposal, including any impact on wildlife and consideration of whether the income was sufficient to fund toilet facilities and litter collection.

John Wilkinson, Alexandra Palace Allotments Association, reported that there had been 23 responses from the Association, with three broadly in favour and 20 which expressed concerns about noise, security, wildlife, and access. Regarding noise, it was felt that music should be broadcast at lower levels as the park should be a place for nature rather than a commercial venture. There were also some concerns that speeding traffic would increase, particularly where plot holders crossed the road to access the allotments. Regarding security, it was reported that there had been a number of break ins at the allotments recently. It was acknowledged that the culprits were not connected to events at Alexandra Palace but there were concerns that people might be tempted to access the allotments if there were increased events. Regarding wildlife, it was feared that additional noise and footfall could affect bird and animal activity and nesting to the detriment of local residents and plot holders. Regarding access, it was noted that the top access gate was sometimes closed when an event was taking place and there were concerns that plot holders would be required to seek alternative access to the allotments more frequently. In addition, plot holders wanted assurance that the W3 bus would be maintained during events.

The Chief Executive stated that the Trust had an excellent track record for managing noise, responding to complaints, and balancing competing interests within the park. In relation to the traffic issues, these were expected to reduce following the changes to enforcement and car parking. It was highlighted that the proposals were not seeking to increase the number of large scale events. In relation to wildlife, it was explained that there were surveys and monitoring in place and this would continue; it was added that the lighting and timing of events was sometimes altered following specialist advice from wildlife consultants. In relation to the W3 bus service, it was noted that the Trust always aimed to limit the impact on the service but that, sometimes, Transport for London (TfL) made the decision to divert the service.

One member noted that they had complete faith in Alexandra Palace but that some people were more cautious and it was suggested that more formal communications with residents and local groups would be useful. The Chief Executive noted that there was regular contact in response to queries and that she would be happy to attend any group meetings to answer questions where possible.

It was enquired whether a list of event types and locations could be provided for residents to see in advance. The Chief Executive noted that some events were permitted to take place at short notice and that it could be difficult and resource intensive to produce a regular and comprehensive list. Residents were advised to visit the website which was regularly updated; there was also an option to join the mailing list for more regular communications.

RESOLVED

1. To note the report.
2. The Joint Statutory Advisory Committee and Consultative Committee accepted the need to generate income for the Trust but felt that this should be balanced with the impact of the increased number of events on the park and its neighbours and provided the following issues for the consideration of the Alexandra Park and Palace Board:
 - Potential for noise disturbance from increased outdoor events.
 - Security of and access to the Allotments.
 - A longer recovery period between events to reduce the impact on the Park.
 - Placing restrictions on vehicles driving on grassed areas after events.
 - Designating some areas as 'no-go'.
 - Additional catering units may exacerbate litter and anti-social behaviour.
 - Minimal impact on the W3 Bus Route.
 - The Committees did not fully support the sale of alcohol from the increase in catering units in the Park and felt this should be permitted on the condition that toilet facilities be installed in the Park. The Committees were supportive of having litter collections beyond the closing time of any catering units.
 - The Committees asked to be kept informed of the planning and programming of outdoor events in advance and that the Friends of the Park and the Park Manager be involved in the planning of all outdoor events.

10. APPLICATIONS FOR PLANNING, LISTED BUILDING, AND ADVERTISEMENT CONSENTS

The Chief Executive introduced the item which sought to consult on proposals for upgrading external signage in the Park and on Alexandra Palace Way, additional improvements to the outdoor beer garden, an outdoor toilet in the Old Deer Enclosure, and external space frames redecoration.

In relation to upgrading external signage, some members suggested that the proposed notice boards should also provide more information about the Park or the charitable objectives. It was added that the proposed message 'Forever Yours' sounded a bit morbid and it was suggested that 'Forever Ours' might be more appropriate. The Chief Executive noted this and explained that the message tried to convey the fact that the park belonged to everyone; it was added that some testing could be carried out in relation to this message.

It was commented that the map and information within the boards were shown as examples and this could be updated. It was explained that the new boards would be updated more easily and more often. It was noted that the Friends of the Park had also been invited to update their notice board.

In relation to the outdoor toilet, it was confirmed that this would be a compostable toilet and would include hand sanitisation facilities. It was noted that the toilet would only be used by those attending Creative Learning Team projects because, based on research into other parks, the facilities would struggle with any additional volume. It

was added that there would also be a solar powered fan to assist with evaporation. Some members suggested ensuring a soakaway for any handwashing facilities in order to reduce the demand on composting. John Wilkinson, Alexandra Palace Allotments Association, noted that he had previous experience with similar outdoor toilets and would be happy to discuss this project. It was also asked whether a compostable toilet could be installed in the Campsbourne area which had been particularly affected last year with people toileting in the park. The Chief Executive noted that there was a longer term project to improve facilities in this area.

It was enquired whether it would be possible to address the drainage at the bottom of the hill within the park, and whether solar panels could be installed on Alexandra Palace to increase self-sufficiency. The Chief Executive explained that there was widespread awareness of the drainage issues but that extensive funding was required. It was noted that numerous options were being investigated, including Community Infrastructure Levy and Mayor of London funding, and the Council was aware. In relation to solar panels, it was noted that this had been investigated during the design of the East Wing project but it had been determined that the roof was incapable of holding the necessary weight in many places.

RESOLVED

To note the report.

11. NON-VOTING BOARD MEMBERS FEEDBACK

Nigel Willmott, Friends of the Alexandra Palace Theatre, noted that the Board had been recently considering governance issues and car parking. It was explained that the Alexandra Palace team had been looking to maximise revenue as much as possible during the Covid-19 pandemic, including new activities such as streamed theatre events. It was noted that the team was working exceptionally hard and that a lot of work was going on behind the scenes to make sure that activities could take place as soon as government regulations permitted.

12. ITEMS RAISED BY INTERESTED GROUPS

There were no additional items raised by interested groups.

13. NEW ITEMS OF URGENT BUSINESS

There were no new items of urgent business.

14. DATES OF FUTURE MEETINGS

To note that the dates of future meetings would be confirmed at the Council meeting in May 2021.

CHAIR:

Signed by Chair

Date

MINUTES OF MEETING Alexandra Palace and Park Board HELD ON Monday, 29th March, 2021, 7.00 - 9.20 pm

PRESENT:

Councillors: Mike Hakata (Chair), Elin Weston (Vice-Chair), Nick da Costa, Dana Carlin, Eldridge Culverwell and Bob Hare

Non-voting Members: Jason Beazley, Duncan Neill and Nigel Willmott

78. FILMING AT MEETINGS

The Chair informed all present that the meeting was to be live streamed on the Council's website.

79. APOLOGIES FOR ABSENCE

None.

80. URGENT BUSINESS

None.

81. DECLARATIONS OF INTERESTS

None.

82. QUESTIONS, DEPUTATIONS OR PETITIONS

None received.

83. MINUTES

RESOLVED that the minutes of the Alexandra Palace and Park Board meetings held on 10 December 2020, 26 January 2021 and 15 March 2021 were approved as correct records.

84. TO CONSIDER ANY ADVICE OR COMMENTS FROM RECENT SAC/CC MEETINGS

The Chair outlined the key issues discussed at recent SAC/CC meetings: park licence and planning application. The main issue raised was that the SAC/CC requested to be kept informed in relation to planning applications.

Councillor Hare queried whether the Conservation Area Advisory Committee would be consulted on signage and it was advised that as a member of the Statutory Advisory Committee they would be consulted as part of that process.

85. MEMBERS' INTERESTS

Natalie Layton, Charity Secretary, requested that Members check their interests already declared and advise whether any updates were required.

Members queried whether their political party memberships should be added. **Action: Natalie Layton to check and update if required.**

86. CEO'S REPORT

Louise Stewart, Chief Executive, introduced the report as set out in the agenda pack.

The Chair noted that the mast had been lit on the national day of remembrance of people who had lost their lives to Covid-19, and that it was important to be mindful of the policy when considering requests for the mast to be lit. He also noted that it was important not to expect Alexandra Palace to mirror all occasions acknowledged by the Council.

Members noted the update on travellers in the park and the Chair requested that the protocol be circulated. **Action: Natalie Layton**

RESOLVED that the report be noted.

87. FRRAC CHAIR'S REPORT

Councillor Carlin introduced the report which highlighted relevant considerations of the FRRAC at its recent meetings. It was noted that the detail referred to in the recommendations was contained in the exempt report.

RESOLVED that the Board

- i. approves the recommendations in the exempt draft 2021/22 Consolidated Budget and the exempt feedback from FRRAC;**
- ii. approves the 2021/22 Delivery Plan Priorities and notes that the Trust will not be able to move further towards London Living Wage as planned, although the target date for achieving LLW remains 2022;**
- iii. considers the risks of not having adequate insurance policies and fire safety systems in place;**
- iv. notes the reputational risk if events in the Park are not managed properly.**

88. FINANCIAL POSITION OF THE TRUST

Dorota Dominiczak, Director of Finance & Resources, introduced the report as set out. The current financial forecast for the year ending 31 March 2021 (based on February 2021 actuals) was not materially different to the information in the report, which was based on the November closed position.

The Chief Executive emphasised the reliance that the Trust had on Gift Aid and advised that APTL events were required to ensure that donations could continue to be made using these funds.

The Chair asked whether a list of sponsors could be included on the Alexandra Palace website. The Chief Executive advised that where sponsors were linked to specific activities they would be mentioned, and also where appropriate in the Annual report.

In response to questions from Board Members, it was explained that in table 6, the figure of £606k was the total amount of short-term creditors. Members noted that the table was quite confusing and asked whether it could be made clearer that the figures were sub-totals for each section.

RESOLVED that the report be noted.

89. PROCUREMENT - SUMMARY REPORT

Emma Dagnes, Deputy Chief Executive, introduced the report as set out. The report provided an update in regard to current procurement exercises.

In response to questions from the Board, it was advised that quotes had been received for the fire systems upgrade, and Ridge & Partners LLP had been appointed to undertake best value and technical reviews. Funding for the glazing and space frames would be provided within Alexandra Palace resources however, this would significantly reduce the capital expenditure budget, so the Trust planned to approach the Council for further funding.

RESOLVED that the report be noted.

90. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None.

91. FUTURE MEETINGS

12 July 2021
11 October 2021
13 December 2021
24 January 2022
15 March 2022

92. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded for the consideration of items 16-22 as they exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information).

93. EXEMPT - MINUTES

RESOLVED that the exempt minutes of the meetings held on 14 December 2020 and 26 January 2021 be approved as a correct record.

94. EXEMPT - DRAFT 2021/22 CONSOLIDATED BUDGET & DELIVERY PLAN PRIORITIES

The recommendations in the report were approved.

95. EXEMPT - 2021/22 INSURANCE RENEWAL

The recommendations in the report were approved.

96. EXEMPT - EQUITY, DIVERSITY & INCLUSION (EDI) ACTION PLAN

The recommendations in the report were approved.

97. EXEMPT - REPORT FROM CHAIR OF APTL

The recommendations in the report were approved.

98. EXEMPT - SAFEGUARDING AND WHISTLEBLOWING REPORTING (IF REQUIRED)

Noted.

99. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None.

CHAIR: Councillor Mike Hakata

Signed by Chair

Date

MINUTES OF MEETING Alexandra Palace and Park Panel HELD ON Monday, 15th March, 2021, 9.15 - 9.40 pm

PRESENT:

Councillors: Mike Hakata (Chair), Elin Weston (Vice-Chair), Dana Carlin, Eldridge Culverwell, Nick da Costa and Bob Hare

Non-Voting Members: Jason Beazley and Nigel Willmott

35. FILMING AT MEETINGS

The meeting was recorded for subsequent broadcast on the Council's website.

36. APOLOGIES FOR ABSENCE

None.

37. URGENT BUSINESS AT SPECIAL MEETINGS

As it was a special meeting, no other business was considered.

38. DECLARATIONS OF INTEREST

None.

39. PARK LICENCE VARIATION

The Chair opened the discussion on the report and referred to the earlier discussion by the Statutory Advisory Committee and Consultative Committee.

In response to the earlier discussion, Louise Stewart – Chief Executive, Alexandra Palace – advised that it would not be possible to have a trial period to assess whether the concerns raised by the Committees could be mitigated, as programming required licensing obligations to be in place so that event promoters and funders could confirm bookings. One of the biggest risks for the Trust was the inability to move quickly enough to realise opportunities for income generation due to governance restrictions.

With regards to toilet provision, the solution was not easy nor cheap. However, the Trust would commit to reviewing options for the future, as well as identifying requirements for this year in line with the increased catering which was to be provided in the Park.

Ms Stewart advised the Board that it could review the licence annually to evaluate whether a balance between impact on the Park and its neighbours and income generation had been achieved.

In regard to noise, the Trust had a good record of monitoring noise levels and responding to enquiries from residents. Very few noise complaints had been received and the licence had never been breached.

Ms Stewart confirmed that the Friends of Alexandra Park could be involved in the planning of all outdoor events to ensure any concerns that the group may have are addressed.

Following a discussion, the Board recognised the need for the Trust to generate income whilst achieving a balance between events and public enjoyment of the Park. The Board also recognised the need for increased and appropriate litter collections, as well as appropriate toilet provision.

The Board accepted that the timeliness of the Trust's recovery from Covid-19 and its financial position meant that it would not be possible to delay the licence application whilst finer details were ironed out. The Board noted that there would be the opportunity to review the licence in a years' time.

The Board noted the offer of the Chief Executive to provide communications to the Statutory Advisory Committee and Consultative Committee, and further requested that an item be added to the agenda for those meetings, as well as communicating with Members outside of the meeting cycle.

The Board therefore **RESOLVED** to approve the Trust's application to the Licensing Authority to:

- i. **Extend the licensable area of the Parkland to include the East & Pavilion Car Parks (currently under the Palace Licence) and Pitch and Putt area;**
- ii. **Maintain the cap of 30 licensable events days within the Park Licence;**
- iii. **Include within the Park Licence the ability to host an unlimited number of small-scale licensable events for under 600 attendees.**
- iv. **Increase the number of events permitted over 55Db level (from 4 events at 65Db to 5 and from 0 events at 70db to 4) to accommodate events in the added areas, within the existing 30 event days permitted;**
- v. **Ring fence 2 of the 4 proposed event days at 70db, if the licence variation is approved by the Trustee Board, for the Pavilion Car Park; and**
- vi. **Include, within the Park Licence, the ability to sell alcohol as part of an improved food and beverage offer across the Park site as detailed in the report.**

CHAIR: Councillor Mike Hakata

Signed by Chair

Date

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MINUTES OF MEETING Alexandra Palace and Park Panel HELD ON Monday, 7th June, 2021, 6.00 pm

PRESENT:

Councillors: Dana Carlin, Bob Hare and Anne Stennett (Chair)

1. FILMING AT MEETINGS

The Chair referred to the notice of filming at meetings and this information was noted.

2. APOLOGIES

Apologies for absence were received from Cllrs da Costa, Hearn and Weston.

3. URGENT BUSINESS

It was noted that, it being a special meeting of the Sub-Committee, under Part Four, Section B, Paragraph 17 of the Council's Constitution, no other business would be considered at the meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. WEST HALL REWIRE PROJECT

Emma Dagnes, Deputy CEO, set out the reasons for the urgent meeting seeking:

- approval of the award of the West Hall Rewiring LED Lights Installation contract to Bidder;
- approval to waiver of Contract Standing Order (CSO) 9.01.1 (requirement to advertise contracts above £500,000) and CSO 9.07.3 (letter of intent provision);
- authorisation for the Chief Executive of Alexandra Park and Palace Charitable Trust (APPCT), to issue a Letter of Intent to the contractor to allow for orders to be placed by Tuesday 8th June and works to commence immediately prior to contract finalisation and sealing;
- delegation of authority to the Chief Executive to agree the final terms and conclude arrangements to award the contract.

In response to questions from Panel members, the following information was provided:

- The additional specifications added in at the design stage would be protected as much as possible. There was room in the design specification for some value engineering to reduce the final cost of the work.
- The Trust's Insurers had been notified and the DCEO would work with our brokers to ensure all policies were in place.

The Fire Alarm Detection system was being installed by APPCT's incumbent provider. This work would be conducted alongside the West Hall re-wiring project. The fire alarm works had been carefully risk assessed in accordance with fire safety procedures and the fire-watch management system. It was further clarified that, throughout the rewiring and fire alarm works, the current fire alarm system would be in place ensuring that at no point the fire alarm would not be operative.

- The target date for completion of the rewiring works was the 3rd of September to ensure the Palace was able to hold large scale events from mid-September. A short contingency time period had been factored but there was a clear understanding of completion dates for the works. It was further explained that the rewiring works could not be procured any sooner as the capital funding had only been agreed on the 28th of May by the Council, through a Leader's key decision.
- The chosen contractor had experience of working in heritage buildings and the works would also include recalibrating physical access to the lighting plant so that in future access was not an issue for resolving any faults. The installed lighting would also be energy efficient saving money for the Palace.
- The contractor would be paid according to reaching set milestones and the Council's procurement were satisfied that the appropriate procurement process was being followed.
- The new upgrades to lighting would help improve the resilience of the Palace buildings, supporting holding events and income for the Palace.
- It was good practice to agree the letter of intent at this early stage to ensure that the contract was completed as soon as possible.
- Procurement were satisfied that this was a straightforward JCT contract.

The Panel were satisfied that the rewiring works were necessary and although the decision had become urgent - this project was identified on the long list of AP projects but funding had not been identified - the recent failure of the lights in the West Hall had brought forward this forward.

Following consideration of the exempt information,

RESOLVED

1. To approve the award of the West Hall Rewiring contract to Bidder 1 up to a contract sum of £789,551.40 (excluding VAT).
2. To approve the waiver of Contract Standing Order (CSO) 9.01.1 (requirement to advertise contracts above £500,000).
3. To approve the waiver of CSO 9.07.3 (letter of intent provision) under CSO 10.01.1 and authorise the Chief Executive of Alexandra Park and Palace Charitable Trust (APPCT), to issue a Letter of Intent to the contractor for a value of £490,000 (excluding VAT); to allow for orders to be placed by Tuesday 8th June and works to commence immediately prior to contract finalisation and sealing.
4. To delegate authority to the Chief Executive to agree the final terms and conclude arrangements to award the contract.

6. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED

That the press and public be excluded from the meeting for consideration of item 7 as it contained exempt information as defined in Section 100a of the Local Government Act 1972 (as amended by Section 12A of the Local Government Act 1985); para 3; namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

7. WEST HALL REWIRE PROJECT

The Alexandra Palace and Park Panel considered the exempt information.

CHAIR: Councillor Anne Stennett

Signed by Chair

Date

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**ALEXANDRA PARK AND PALACE JOINT MEETING OF THE
STATUTORY ADVISORY AND CONSULTATIVE
COMMITTEES**

16 AUGUST 2021

Report Title: CEO's Report

Report of: Louise Stewart, Chief Executive Officer

Purpose: This report updates the committees on current issues and projects at Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

Local Government (Access to Information) Act 1985: N/A

1. Recommendation

To note the content of this report.

2. Covid - 19 Update

- 2.1 The building remains closed to the general public other than for specific events and activities, including the East Court. This is to make sure that we take appropriate measures to ensure the safety of staff, volunteers and attendees. We are constantly adapting procedures to take account of changing government guidance and recommendations, emerging industry best practice and general attitudes of the public.
- 2.2 Although many operational staff have been on site throughout the pandemic to look after the building and its infrastructure as well as deliver a limited number of activities, many staff have remained working remotely. These members of staff will be gradually returning to site over the coming months.
- 2.3 The Covid (Lateral flow) testing centre in the Transmitter Hall closed operations on 11 July. The PCR testing centre remains operational but is expected to cease operation on 20 September 2021.
- 2.4 Our main events season is expected to return as scheduled in September and continue as per our normal season throughout the Winter months into spring, although we are aware that the situation in relation to restrictions on public gatherings may change.
- 2.5 The impact of the pandemic on the Trust's finances has been significant and although emergency funds and donations have enabled us to keep operating, and undertake critical repair, resilience and reopening works, the Trust is likely to have to make some difficult decisions about what works and activities can be funded in the next five years.

3.0 Planning Applications

A decision on the applications brought to the SAC and CC on 15 March 2021 is expected early in September. Matters raised during the consultation process are provided below and, as all three projects were submitted in one planning application, all questions/ issues must be resolved before the Planning Officers are able to provide a formal decision.

a. Advertisement Consent and Planning Consent to update external signage in Alexandra Park and on Alexandra Palace Way

There were no objections to the application for Advertising Consent. However, the Conservation Area Advisory Committee (CAAC) made a submission including the following:

- the monolith design (risks of damage and litter)
- the proposed font and type of content.
- the number of lamppost banners being applied for & the impact on views.

Alexandra Palace has responded to all the concerns raised and these are attached at Appendix 1.

b. Planning and Listed Building Consent for additional seating, shading structures, festoon lighting and planting in the outdoor beer garden

No objections were raised in relation to the application to install additional canopies and furniture.

Historic England and Haringey's Conservation Area Officer have objected to the request to drill into the Palace external wall to install 7 permanent eyelets for the festoon lighting. A meeting will take place in August to answer planners questions on the alternative design submitted in July. This uses temporary scaffolding and concrete blocks. The planning officer has been extremely supportive and the delay is merely a result of planned annual leave.

c. Planning and Listed Building Consent for Composting Toilet Facility in the Old Deer Enclosure

No objections were raised and planners have indicated approval, in principle.

4.0 Licensing Update

4.1 The licence variation presented to the SAC/CC on 15 March 2021 has been approved, following a meeting between Alexandra Palace management and the Chair of the Friends of Alexandra Park to discuss concerns raised. As a result the application was amended to specify an annual limit of 300 event days for small events (less than 600 attendees).

4.3 Management and the Chair of the Friends of the Park have also agreed on a zoning of the park to protect the parkland and wildlife from unnecessary damage and disturbance. The plan is now being drawn up.

5.0 Dukes Avenue Bridge

- 5.1 In June 2020 we informed the SAC/CC that the Trust had responded to the Department for Transport (DfT) about the possibility of the bridge being demolished, due to its deterioration rate and for public safety.
- 5.2 The Trust expressed that the permitted development route should not be utilised if DfT decided that demolition was the correct treatment for the bridge and that, as a heritage structure, consideration be given to future heritage interpretation of the area, in what is left standing and the landscaping of the area.
- 5.3 In June 2021 the DfT have delayed any action relating to the demolition or infill of any railway structures until an engagement process (expected this autumn) has taken place and the views a stakeholders and local authorities will be taken into account. We have also been informed that Bat surveys will be conducted at the bridge on Monday 9 August.

6.0 Crowdfunding update

- 6.1 The ambitious campaign to raise £94,242 for plexi-glass screens in the Ice Rink raised £27,555 and was therefore unsuccessful. We are incredibly grateful to all those who pledged towards the fund. The way in which the crowdfunding platforms operate means that the funds are only collected if the campaign is successful.
- 6.2 The campaign to fundraise towards the 2021 Artists Walk at Alexandra Palace raised £5,665 (exceeding its £5,000 target) and has received £5,000 match funding from the Mayor of London as part of the Make London campaign. The trail displaying local artists' work was installed is now in place and will remain available around the Park and Palace throughout July and August. A map will available on the Alexandra Palace website to guide visitors around the works and link to the artists involved.

7.0 Repairs & Maintenance

- 7.1 The roof glazing works reported at previous meetings as underway are almost finished, with only the snagging to complete.
- 7.2 The West Hall rewiring project, West Hall lighting project and the upgrade to the Great Hall, West Hall and Palm Court Fire detection system projects are all underway and currently on schedule to be completed before the spaces are required for programmed events.
- 7.3. Other work completed:
 - Power supply installation from the Panorama Room to the Outdoor beer garden
 - Redecoration of high level south west corner of the Great Hall and lower level of the East Hall.
 - Great Hall: cleaning of high level walls/columns, ledges and Pigeon guano spot/abseil cleaning fabric canopies and walkways, repair to overhead door
 - West Hall cleaning of high level ledges, steel & windows

- Upgrades to building management systems and replacement insulation on all roof ventilation ducts for energy efficiency and cost reduction.
- Ice Rink inverter supply fan replaced and new CO2 sensors installed and commissioned.
- Renewed asphalt to steps/bridge landing, structural repairs to bridge arches, cast iron columns and beams
- Replacement of the kitchen extract for the Ice Rink kitchen hood
- North Yard Vehicle gate repairs and intercom upgrade (Quotation Ref: 78368)
- BBC Tower & Bar & Kitchen intruder alarm upgrades
- Theatre Distribution board for theatre stage power replaced
- Lighting in the TV studios

8.0 Park

8.1 The Park continues to be busy throughout each day of the week as people continue to benefit from the range of experiences on offer both passive and active recreation.

8.2 The team are pursuing funding opportunities to address drainage issues and other projects to improve the park and its infrastructure although competition for funds is extremely high and the funding criteria or funding pot size is not always suitable for the Trust.

8.3 The combination of tarmac surfaced path, weather conditions and event traffic has caused the path running down the south slope to the Paddocks car park to rupture, causing a very uneven surface. There was already rupturing on the surface of this path. The lower part of the path was recently repaired and is faring well. The rupturing on the upper part of the path now needs attention. At the time of writing quotes are being obtained, although availability of funds may prevent the repair work being undertaken quickly.

8.4 In 2018/19 the Trust shared with SAC/CC its intention to look at introducing licencing for professional dog walkers in Alexandra Park. This has been in place at other parks for several years and more recently Hampstead Heath have consulted on introducing a scheme. The introduction of schemes in other parks, the increase in dog ownership and dog walking services has created a concern that the Park may come under greater pressure from professional dog walking services. As pointed out in the earlier paper the Trust should be charging professional dog walkers to use the site as we do all other commercial users. We are currently developing the proposal and will consult with park users and professional dog walkers. We are currently working on an appropriate timeline.

9. Creative Learning

9.1 The Creative Learning Team continued to produce online resources throughout March including the latest Wellness Café resource, A Garden on a Dish, created with artist Sally Hart on how to make decorative displays using found objects and accessible plants.

9.2 Virtual activities were delivered including monthly coffee and computers Zoom and the Rhythm Stick Club Night, curated by and for adults with disabilities, which took place on Zoom in March but would normally have taken place in the Theatre.

- 9.2 A second Fam Fayre young carers family activity weekend took place and we launched a series of animation workshops for the young carers in April, where they learnt to produce short films.
- 9.3 The team also launched (RE)EMERGING, new programme inviting young artists and creatives to submit work in any art form, medium or style which they have created over the past 12 months, the work will reflect and celebrate their resilience, adaptability and vision. The selected artists received £50 and the opportunity to showcase their work at Ally Pally, join the Young Creatives Network and attend number of creative surgeries that were held throughout May.
- 9.4 To compliment the (RE)EMERGING programme a number of one-off Creative Surgery workshops were offered to encourage as many young artists (16-24 year olds) and creatives as possible to attend – even if they hadn't submitted any work as part of the showcase event. The young people could gain one-to-one feedback from industry professionals and look at the different art forms of spoken word, song writing and theatre and performance skills.
- 9.5 The New Decade photography exhibition ran for a month from May. It combined a trail of four exhibition spaces around Ally Pally with a full virtual exhibition online on the website. The project showcases work from team of young creatives, inspired by Zoom workshops with Artist Alejandra Carles-Tolra, who encouraged participants to explore this last year of their lives in lockdown.
- 9.6 In June the team held a new outdoor event, the Poetry Picnic, led by poet Simon Mole and musician Gecko for children aged 6 and over. Five young creatives who took part in previous poetry workshops were invited to perform their poems at the event.
- 9.7 Our Creative Learning team have joined forces with artist and curator Alice White for a Protest Print workshop. Young People aged 16-24 can learn linocut, explore typography and create their own poster campaign. They will also explore the democratic history of print and radical educators and artists such as Sister Corita Kent, Paul Peter Piech and the Lenthall Road Print Workshop.
- 9.8 July saw the culmination of a month long Creative Learning project that encouraged young people from Haringey to create scripts for alternative endings to their favourite fairy tales. Funded by the Arts Council, Everyone's A Playwright, was led by Crouch End Youth Theatre & Film Company and ultimately featured the young peoples' scripts being performed by professional actors in the Theatre and Creativity Pavilion.
- 9.9 Table 1 below lists the Creative Learning events since the last meeting and coming up.

Table 1 – Creative Learning events since March

DATES	Event	Location
10 March	Culture Bubble creative activism webinar	Virtual
Throughout May & June 2021	Haringey Tuition Service (3 days a week)	Creativity Pavilion
	Weekly Forest School	Deer Enclosure
	Weekly Haringey Young Carers events	Creativity Pavilion
	The Brook	
June	Photography Walking Tour	Various
2-6 June	Poetry Picnic Workshop	Creativity Pavilion / Deer Enclosure
11, 25 June 8-9 July	Giant Tree climbing Song Sessions	Park
17, 18, 21, 22, 29 June	Crouch End Theatre Company Rehearsals & performance	Theatre
21-22 June	Creative Learning Theatre Workshop	Theatre
1 -30 July	Artists Walk Installation	
August Creativity Camps:		
2-6 August	Outdoors Theatre	Der Enclosure/ Creativity Pavilion
9-13 August	Outdoors Junk Orchestra	
16-20 August	Outdoors Sculpture	
23-27 August	Breakdancing	
Monthly	Coffee & Computers (free monthly drop-in session for older people)	Virtual Events
	Wellness Café	

8. Activities and Events

- 8.1 Kaleidoscope 2021 festival, developed and delivered by the in house team, was successfully delivered on Saturday 24 July 2021.
- 8.3 Other events are scheduled to resume in September as listed in Table 2 below.

Table 2 – Confirmed Large Events

DATE	Event	Location
7&8 August	StrEATlife	Park & South Terrace
21&22 August	StrEATlife	Park & South Terrace
14-15 August	Cycle Show	Park (S.Slope & Pavilion)
26-29 August	Live music event	Park
23-25 Sept	Dermot Kennedy	Great Hall
28 Sept	Exhibition	Great Hall
30 Sept	Tom Grennan (concert)	Great Hall & West Hall
1 Oct	Yungblud (concert)	Great Hall & West Hall
7-10 Oct	The Knitting and Stitching Show	Great Hall & West Hall
24 Oct	Antiques Show	Great Hall
29 Oct	DMA's (concert)	Great Hall & West Hall
30 Oct	Bauhaus (concert)	Great Hall & West Hall
5-6 Nov	Fireworks	Park
11 Nov	Suede (concert)	Great & West Hall
12-13 Nov	London Grammar (concert)	Great & West Hall
19 Nov	Glass Animals (concert)	Great & West Hall
26 Nov	SIX60 (concert)	Great & West Hall
6-9 Dec	Mosconi Cup	West Hall
15 Dec – 1 Jan	Darts	Great & West Hall
6-12 Dec	Christmas on Ice	Ice Rink

Table 3 Theatre shows

17 July	Crouch End Festival
2-29 August	Gruffalo
6-7 Sept	John Grant concert
16 Sept	Phil Wang Book Launch (spoken word)
18 Sept	Music From The Movies (classical concert)
25 Sept	Adam Kay - This is Going to Hurt
26 Sept	Yotam Ottolenghi
22-23 Oct	Simon Amstell comedy
9 Nov	Lady Anne Glenconner
11 Nov	Black Midi (concert)
14 Nov	Iain Stirling: Failing Upwards NHS show (comedy)
15 Nov	Tommy Tiernan: tomfoolery (comedy)
17 Nov	Giovanna Fletcher (spoken word)
18 Nov	Kandace Springs (concert)
26 Nov-9 Jan	A Christmas Carol

6.4 More information on forthcoming events can be viewed online
<https://www.alexandrapalace.com/whats-on/>

7. Legal Implications

7.1 The Council's Head of Legal and Governance has will be consulted on this report and any comments will be reported verbally at the meeting.

8. Appendices

None

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CAAC Comments	AP Response
3. notice boards, we recognise the need to replace - reservations about: the four-sided and two-sided monoliths, with their down-to-the-ground form they would be vulnerable to damage and in the case of the four-sided design might be used as receptacles for rubbish. (also how the information is displayed see 5 below)	We have requested that mesh be incorporated into the design to prevent this.
4. Object to the no of proposed lamppost banners. Excessive if all to be used at the same time and seem to serve no real purpose beyond reminding visitors of where they have already chosen to visit. We have concerns about their information design, again these are explained below.	<p>The lampposts are quite old and we are undertaking a tolerance survey to establish which lampposts would pass the requirements for banners to be attached.</p> <p>At the time of design & application we were not in a position to undertake this work and were unable to stipulate exactly which ones or how many would be used we sought consent for all, however, it is unlikely that all 63 lampposts would pass the test. We would suggest a maximum percentage of 60% of the AP Way lampposts to be used at any one time. We will seek specific feedback from CAAC as to any they have identified will be problematic re trees and sightlines in order to avoid this occurring.</p> <p>Regarding the artwork, these are mock-ups we will produce a design brief as our next step aimed at achieving an appropriate balance of our heritage stories and current activities. This will protect against the banners being solely commercial narrative. We are amenable to liaising with the CAAC and the Friends of the Park on the design brief.</p>
5. In design terms we have concerns about aspects of the content and style of the information as shown in the proposed examples. Although we have some differences of view about this, the majority view is to object to what can be seen as advertising spin with no real content and serving no real purpose. Similarly, we have different views on the choice of "Palace Display" for the font (which can be seen as dumbing down), and we are concerned that the light strokes in some letters make them difficult to read. These differences of view are the subject of further comment in the summary below.	<p>The samples in the planning application documents are mock-ups and do not represent what will be shown all the time.</p> <p>There will be a balance between the charitable information and advertising the commercial events. The boards will be an opportunity to tell the heritage story effectively and can be changed regularly. Our Curatorial and interpretation manager is working on a programme of content.</p>
6. Additional concerns are that at 2.4 metres in height many of the proposed banners would be partially obscured by tree cover, that they might obscure bus-stops and compromise the highly valued views of London from the Terrace.	The lamppost banners come in different sizes. 2.4m was recommended based on the height of AP's lampposts. We were not concerned about this but clearly the CAAC have noticed that the banners or views or bus stop might be obscured and we welcome any feedback about specific locations.
We understand the need for new and better signage, but we do not think these proposals are appropriate. We would like to see better and bolder informative notices at each of the entrances to indicate that visitors are entering a park and space of special interest and not just any-old-park.	We would love to see greater acknowledgement at entrances that you are entering a special site, but this is beyond the budget available. The previous arches were removed in the early 2000's. We don't have a full understanding of the rationale for their removal.
... the majority are opposed to the use of what can be seen as empty slogans (e.g., "Forever Yours") presented in a facile way (e.g., "Palace Display"). To the extent that the CAAC membership can be seen as a focus group sample of target visitors to APP, it is perhaps significant that the majority are critical of the approach currently adopted.	These were mock-ups. We have now worked on these more and have revised the phrasing. However we do not feel that CAAC is representative of the very diverse visitor base we currently have and have a duty to ensure we achieve. Our communications approach will be to appeal to a diverse and broad audience base.
Many visitors are attracted to the Park for its greenspace providing escape from cars, urban London and advertising, with the aim of 'relaxation, both physical and mental', consistent with AP's mission statement. These proposals work against it.	The park has many different uses and users all of whom define relaxation and enjoyment in different ways. We are careful to keep areas of the parkland for quiet enjoyment. These proposals align with that approach by concentrating the larger signs and messaging where there will be large volumes of people. The signs and banners are of a suitable scale for this and for these surroundings close to a road and large building. In other areas of the park smaller scale notice boards have been chosen.

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